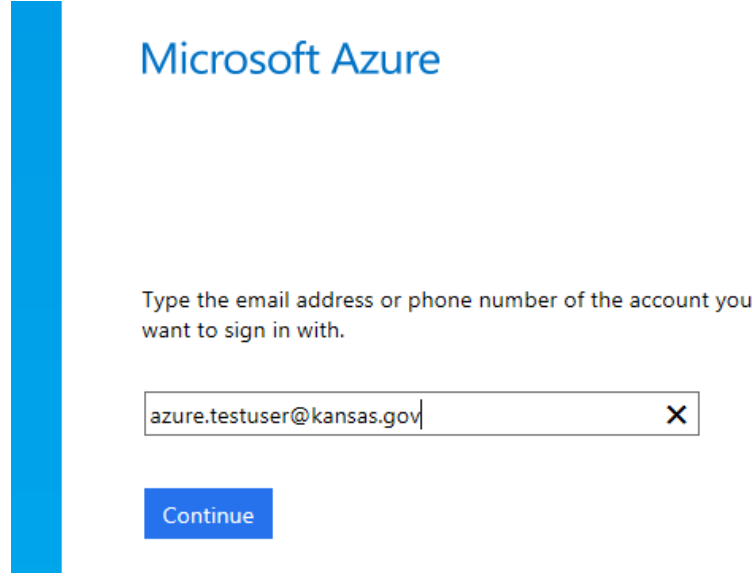


Azure Authenticated Password reset

After the user is setup in the cloud they will need to go to the registration portal.

<http://aka.ms/ssprsetup>

enter the user name.

A screenshot of the Microsoft Azure sign-in page. On the left is a solid blue vertical bar. To its right, the text "Microsoft Azure" is displayed in blue. Below this, a prompt reads "Type the email address or phone number of the account you want to sign in with." A text input field contains the email "azure.testuser@kansas.gov" and has a small 'X' icon to its right. Below the input field is a blue button labeled "Continue".

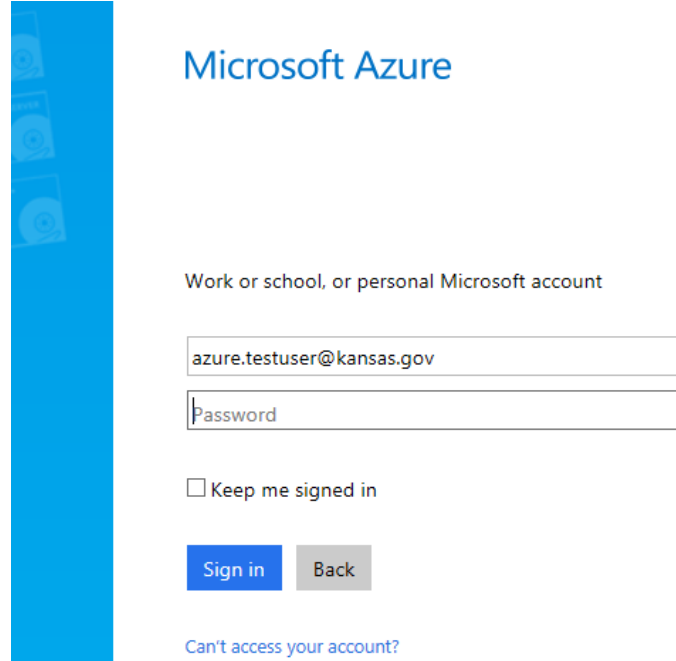
Microsoft Azure

Type the email address or phone number of the account you want to sign in with.

azure.testuser@kansas.gov X

Continue

Enter password

A screenshot of the Microsoft Azure password entry page. On the left is a solid blue vertical bar with faint icons of a smartphone, a laptop, and a tablet. To its right, the text "Microsoft Azure" is displayed in blue. Below this, the text "Work or school, or personal Microsoft account" is shown. There are two text input fields: the first contains the email "azure.testuser@kansas.gov" and the second is labeled "Password". Below the input fields is a checkbox labeled "Keep me signed in". At the bottom are two buttons: a blue "Sign in" button and a grey "Back" button. At the very bottom, there is a link that says "Can't access your account?".

Microsoft Azure

Work or school, or personal Microsoft account

azure.testuser@kansas.gov

Password

☐ Keep me signed in

Sign in Back

[Can't access your account?](#)

Three different Authentication are available you will need to set up at least one option.

Microsoft Azure

Azure.TestUser@KANSAS.GOV | ?

don't lose access to your account!

To make sure you can reset your password, we need to collect some info so we can verify who you are. We won't use this to spam you - just to keep your account more secure. **You'll need to set up at least 1 of the options below.**

! Authentication Phone is not configured. [Set it up now](#)

! Authentication Email is not configured. [Set it up now](#)

! Security Questions are not configured. [Set them up now](#)

finish cancel

Example of phone option set.

Microsoft Azure

don't lose access to your account!

Thanks! We'll use the info below to recover your account if you forget your password. Click "finish" to close this page.

✓ Authentication Phone is set to +1 7852963779. [Change](#)

! Authentication Email is not configured. [Set it up now](#)

! Security Questions are not configured. [Set them up now](#)

finish cancel

Click finish and close out of the Azure page.

Click "Can't access your account?"

Enter characters in the picture then next



Get back into your account

Who are you?

To recover your account, begin by entering your user ID and the characters in the picture or audio below.

* User ID:

azure.testuser@kansas.gov

Example: user@contoso.onmicrosoft.com or user@contoso.com



Enter the characters in the picture or the words in the audio.

Next

Cancel

Follow the instructions to choose a new password

Get back into your account

verification step 1 > choose a new password

Please choose the contact method we should use for verification:


<input checked="" type="radio"/> Text my mobile phone
<input type="radio"/> Call my mobile phone

In order to protect your account, we need you to enter your complete mobile phone number (*****79) below. You will then receive a text message with a verification code which can be used to reset your password.

Text

Microsoft

Get back into your account

 Your password has been reset

To sign in with your new password, [click here](#).